

# TOWN OF MOORCROFT

## Minutes

### Council Meeting

Monday, November 23, 2015 at 7:00 p.m.

**Council Members Present:** Mayor Sproul, Councilman Blakeman, Councilman Mathews  
Councilman Glenn, Councilman Claar

**Council Members Absent:** none

**Town Employees Present:** Cindy Hubble, Deputy Clerk/Treasurer; Chief of Police, Doug  
Lundborg; Jim Peck, Town Attorney and Heath Turbiville, Town of Moorcroft Engineer (HDR)

Meeting called to order at 7:03 p.m., Mayor Sproul led the Pledge of Allegiance.

Guests: Myra Lee Duffy, requesting use of fire hall for a fundraiser. TBD using Civic Center  
instead.

Carol Sisson (not present) requested easement paperwork for corner of Little Horn donated to  
the school. Town's attorney will work on this.

Linda Buus questioned when town meeting minutes would be published, last 2 sets were  
missing, it was agreed that no signature would be required before publishing, therefore they  
would be published within 12 days, towns attorney said if needed, they could be amended  
after the fact.

#### Consent Agenda:

Mathews motioned to accept the consent agenda, Glenn seconded. Motion carried (5/0).

#### Department Reports:

##### Clerk's Report:

Clerk reminded council of the debt of 24 thousand dollars owed HDR for interest on past due  
invoices, Clerk asked council how they would like to proceed. Claar motioned for clerk to draft a  
letter to HDR asking forgiveness and for council to sign it, before mailing. Mathews seconded.  
Motion passed 5/0.

##### Police Department:

Chief discussed one unit down and possible warranty work on it. He discussed the vehicle  
replacement line item, in his budget, which is for the WYO-Star account, for future  
replacements, and asked if that was being done. He also discussed use of the civic center for  
police trainings. Discussion for moving town traffic signage for better traffic flow, and we need  
to create and budget for, Emergency Management.

#### Rec Board

Feehan proposed prices for civic center pricing, Claar motioned to accept them, Mathews seconded. Motion passed 5/0. Claar reminded everyone a June budget is not that far in the future, to brainstorm NOW, bring ideas to the table NOW, for future funding of civic center. Feehan also invited everyone to the fund raiser bake sale at Pinnacle bank, day before Thanksgiving.

Engineer Report-Provided a written report.

Sanitary Sewer walk through and Bike Path walk through completed.

Small possibility of Complete Concrete finishing the paths "tie-in" spots, and goat heads on the path and in the park, are up to the town how to eliminate, suggestions welcome.

Landfill covers presented as an option versus dirt, it would save space, the tarp system is approximately 41 Thousand dollars, depending on how many tarps are needed.

More time needed to think it over, no action taken.

Public Works: written report

Walk throughs completed, vertical expansion still on going at the landfill.

Fire Department- Chief Glenn reported they are in winter training mode.

EMS

Ambulance service met their new medical director Dr. Birrer.

Planning Commission- no report

Attorney's Update- He has no updates for the two lots sold, he recommended a company Newcastle works with to process credit cards, which could save hundreds of dollars per month/year.

Old Business: Mayor will be appointing an interview committee to interview for clerk's position. Committee members were discussed with mixed reactions.

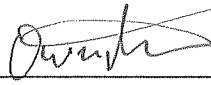
Council asked if we have received a response, concerning the RFP, of which we have had 2. Council and attorney asked for the list to which RFP's had been sent, follow up letters were suggested.

New Business: Council would like to schedule a workshop for accounting policy and procedure, when a clerk was officially hired.

Open Forum:

Interim clerk asked for a raise, and mentioned in order to fulfill BOTH deputy clerk and clerk, responsibilities, would require overtime. Claar motioned to pay \$15.00 per hour, as of Nov 6, Mathews seconded. Motion passed 5/0

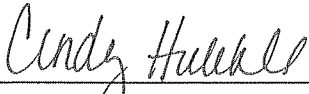
Meeting adjourned at 9:30 p.m.



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Steve Sproul, Mayor

ATTEST:



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Cindy Hubble Deputy Clerk/Treasurer